



## 2010 Home & Garden Show

3919 North State Road 15 (YMCA Racquet Center) Warsaw, Indiana

March 19<sup>th</sup>, 20<sup>th</sup>, & 21<sup>st</sup>

### SHOW DATES & TIMES:

Friday, March 19 <sup>th</sup>	1:00 p.m. - 8:00 p.m.
Saturday, March 20 <sup>th</sup>	10:00 a.m. - 6:00 p.m.
Sunday, March 21 <sup>st</sup>	12:00 p.m. - 4:00 p.m.

### BOOTH INFORMATION:

- TENNIS COURTS RESURFACED at a cost of \$18,000
- Liquid Sensitive Floor – NO WATER or LIQUIDS ALLOWED
- Personal Drinks in Your Booth ONLY in capped containers
- 10' X 10' hard floor surface
- Must supply carpet – no exceptions
- No Balloons, helium tanks or floating items (New ceiling fans installed)
- No popcorn

### VENDOR SET UP/TEAR DOWN:

- SCHEDULED SET UP TIMES (2 Hour blocks Thurs.3/18--8:00am--8:00pm; Fri.3/19--8--11am)
- Call with specific time requests
- Every Vendor/Delivery person must check in BEFORE unloading
- No pallet jacks
- All booths must be set up by 11:00 a.m. on the 19<sup>th</sup> or a \$25 fine will be assessed
- Free standing displays only
- All booths provided electricity (110 volt only- limit 10 amps)
- Tear Down begins with Hand carry items only at 4:00 p.m. on Sunday, March 21
- Anyone tearing down EARLY will be fined \$100.00 penalty
- All displays must be removed by 9:00 am on Monday, March 22
- Displays not removed by 9:00am Monday, March 22 will be removed and discarded

### SECURITY: Proof of liability insurance must be received prior to show start

- Insure your displays and products to cover theft/damage
- BAKFC is not responsible for lost or stolen items

### MARKETING: BAKFC will promote this event through local publications, special inserts & issues

- You are encouraged to promote your business within these special promotions (Michiana House & Home Magazine and Times Union)
- Use your business cards for customer admission (We will invoice you following the show)
- Providing a door prize is a great way to increase booth traffic
- We suggest awarding single door prizes following the close of the show
- Provide prize and name of winner to BAKFC

***PAYMENT IS REQUIRED TO RESERVE YOUR BOOTH SPACE***

2010 Home & Garden Show Exhibitor Application  
Registration will be open to all Members January 15, 2010  
Nonmembers on February 1, 2010



**Booth Spaces:** 10' x 10' (One overhead entry doorway: 10' X 10')

Member Rates: **\$325 per booth for members\*** **\$225 for each additional booth(s)\***

Non-Member Rates: **\$475 per booth for nonmember** **\$375 for each additional booth(s)**

\*Membership is based on the company name/organization that is registered with BAKFC, IBA, and NAHB. Dues must be paid and membership current through March 31, 2010 to qualify for Member rates. Additional MEMBER businesses occupying/sharing booth spaces or displaying name of second organization will be charged \$525.00 per booth space.

I will need electricity beyond 110 volt/10 amp (additional \$35 charge applies)

Please indicate choice of booth space by booth number:

1<sup>st</sup> Choice \_\_\_\_\_

2<sup>nd</sup> Choice \_\_\_\_\_

3<sup>rd</sup> Choice \_\_\_\_\_

**Table, (skirted with cloth), and 2 chairs are available for \$25. Order must accompany reservation form.**

We will need \_\_\_\_\_ Table(s) with 2 Chairs each (cost is \$25.00 set)

Exhibitor Company: \_\_\_\_\_

By: \_\_\_\_\_ Title \_\_\_\_\_

Address: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Print Name: \_\_\_\_\_

I, \_\_\_\_\_, will not hold the Builders Association of Kosciusko Fulton Counties responsible for any thefts, damages or injuries incurred by any person or persons creating, operating, or dismantling our display or to visitors in our booth during the show. I agree to accept financial responsibility for restoring the YMCA Racquet Center to pre show condition in the event of damage by Exhibitor, agent, or employee, whether by act, default, or negligence.

\_\_\_\_\_  
Signature of Company representative

\_\_\_\_\_  
Please print name

**PAYMENT by Check or Credit Card REQUIRED TO RESERVE BOOTH SPACES**



Builders Association Kosciusko Fulton Counties 313 South Buffalo St, Ste. B  
Warsaw, IN 46580 574-267-6125 or Fax: 877-491-9042 or email: [info@bakfc.com](mailto:info@bakfc.com)

Thank you for your support and participation! We look forward to a great show!

Home & Garden Show Committee; Co-Chairmen:

Frank Rhoades, E. F. Rhoades & Sons/Cottage Watchman & Jon Goon, Lake Area Promotional Specialties